



Summerfield Townhouse HOA #5
Summerfield Clubhouse – Conference Room
September 12, 2023
Time: 4:00 p.m.

4:00 Board of Directors Meeting called to order by Ed Stanley.

Board Members Present.

Ed Stanley
Larry Blanchard.
Ellen Brown
Claire Frye
Ann Stanley

Homeowners Present

Donna Steadman
Peter Frye
Frances Jewell
Kathy & Bill Danforth
Caren & Paul Masem

Minutes from August 2023 meeting were approved by the Board.

Treasurer's Report:

- Motion made to approve treasurer's report. Seconded and approved.
- See Treasurer for financial information

Landscaping Report:

- Landscape report will be posted on website

Maintenance Report

- Report will be posted on website

New Business:

- Executive session with Damon Henrie, attorney. It was an educational session from which we will be sharing information.
- Regarding election of Board members next year – If we do not have volunteers to fill Board positions, we may have to find a management company to handle Board responsibilities which would charge us @\$3,000 a month.
- Peter Frye gave a presentation on gutter guards – products and cost. More discussion to be held in the future.

Good of the Order:

- Ellen Brown stated that our SCA published directory is not secure. Anyone can get a copy which leaves your information vulnerable. Please be careful of what personal information you choose to make public. The online Summerfield Directory is password protected as is the roster from HOA #5 per Peter Frye.

Our next meeting is scheduled for **October 10, 2023 at 4:00 p.m. in the Clubhouse Board Room.**

Meeting adjourned at 5:15 p.m.

Respectfully submitted,

Claire Frye
Secretary